

SCOTTSDALE INSURANCE COMPANY%

Home Office: One Nationwide Plaza • Columbus, Ohio 43215

Administrative Office: 8877 North Gainey Center Drive • Scottsdale, Arizona 85258

1-800-423-7675 • Fax (480) 483-6752

EVENT/PARTY PLANNERS & COORDINATORS SUPPLEMENTAL APPLICATION

(Complete in addition to ACORD Application)

1. Name of Applicant: _____
2. Location of Premises: _____

Does Applicant own or lease (long term) a hall/banquet facility? Yes No

If Yes, what is the square footage? _____

3. Types of Events (Show percentage of annual receipts by type of Event):

| Event | Percentage | Event | Percentage |
|--|------------|---|---|
| Auto Shows | | Open Houses | |
| Animal Shows—Cat, Dog, Horse, etc. | | Political Gatherings, Conventions, Rallies* | |
| Athletic Events/Exhibitions/Contests* | | Proms | |
| Antiques & Collectibles Shows Includes Books, Coins, Comic Books, Stamps & Trading Cards | | Meetings/Seminars—Type: (Under 150 People in attendance) | |
| | | Corporate/Business | |
| | | Private | |
| | | Public | |
| Auctions* | | Recitals | |
| Baby or Wedding Showers | | Parties—Type: | |
| Bar/Bat Mitzvahs, Baptisms, Quincenera | | | Anniversary |
| Barbecues | | | Birthday |
| Beauty Pageants | | | Dinner |
| Boat Shows | | | Holiday |
| Charity Events—Banquets, Socials, Dances | | | Office |
| Cocktail Receptions | | | Sporting Event—TV (i.e., Super Bowl) |
| Church Gatherings | | | Theme |
| Computer and/or Electronic Fairs/Shows | | | Other: Describe |
| Conventions/Trade Shows*—Type: (150 or more people in attendance) | | | Picnics—Type: |
| Corporate | | Corporate— Employee Only | |
| Trade | | Corporate—Other | |
| Industry | | Private | |

Events (continued)

| Event | Percentage | Event | Percentage |
|--------------------------|------------|-------------------------------|------------|
| Exhibitions—Inside* | | Reunions | |
| Exhibitions—Outside* | | Rodeos/Bull Fights* | |
| Fashion Shows | | RV Shows | |
| Festivals* | | Speaking Engagements | |
| Gun Shows | | Talent Shows/Contests | |
| Health, Science Fairs | | Theatrical/Movie Premiers | |
| Home and/or Garden Shows | | Weddings & Wedding Receptions | |

* Provide separate detailed narrative description of Events

Musical Events*

| Event Music Type* | Percentage | Event Music Type* | Percentage |
|--------------------------------|------------|---------------------|------------|
| Alternative | | Heavy Metal | |
| Bluegrass | | Hip Hop | |
| Classical and/or Chamber Music | | Jazz | |
| Country/Western | | Rap | |
| Gospel & Religious | | R & B | |
| Gothic | | Other—Describe Type | |
| Hard Rock | | | |

* Provide separate detailed narrative description of Events

4. Number of Event dates planned for current year: _____
 Number of Event dates held last year: _____
 Average attendance per Event date: _____
 Maximum daily attendance per Event: _____
 Average length of Event (number of days): _____
5. Total Annual Receipts/Sales: \$ _____
 Total Annual Cost of Subcontractors: \$ _____
 Total Annual Payroll: \$ _____
 Total Number of Employees: _____
6. Does the Applicant sponsor or promote any Events? Yes No
 If Yes, provide details: _____

7. Is Applicant involved in any other operations or business?..... Yes No
 If Yes, describe: _____

8. **Services Provided (Indicate: Yes, No, or NA)**

| Additional Services | Performed by Applicant & Employees | Provided by Subcontractors Hired by Applicant | This Service not Provided |
|--|------------------------------------|---|---------------------------|
| Automotive Tours—Bus/Jeep/Other | | | |
| Booking Agent | | | |
| Catering—Food & Non-Alcoholic Drink Only | | | |
| Catering—Food & Liquor | | | |
| Catering—Liquor Only—Bartender Service | | | |
| Consulting Only—No other services provided | | | |
| Construction—Setup and/or Take Down | | | |
| Babysitting | | | |
| Fireworks | | | |
| Horseback Riding | | | |
| Hot Air Balloon Rides | | | |
| Maintenance/Janitorial Responsibilities | | | |
| Rope Courses | | | |
| Security Operations—Type: | | | |
| Bodyguard/Personal Security | | | |
| Bouncers/Crowd Control | | | |
| Doormen | | | |
| Parking/Traffic Control | | | |
| Watchmen/Guard Service | | | |
| Shuttle/Taxi/Limousine Service | | | |
| Team Building Exercises—Indoor or Outside | | | |
| Vehicle Valet Service | | | |

9. If work is subcontracted:

- Are certificates of insurance required from all subcontractors and vendors? Yes No
- Is Applicant added as additional insured on subcontractors' policy? Yes No
- Are Limits of Liability on subcontractors' policy equal to or greater than Applicant's? Yes No
- Does Applicant ever use uninsured contractors or subcontractors to provide products or services for any Event? Yes No

10. Hold-Harmless Agreements:

- Does the Applicant use a standard client contract, which outlines the specific responsibilities of the Applicant? Yes No
- Do others hold Applicant harmless? Yes No
- Does Applicant agree to hold any third party harmless? Yes No
- Does Applicant assume, by contract or verbally, responsibility for any injury or damage that may occur during an Event? Yes No

11. Equipment—Does the Applicant rent, furnish, or install any of the following equipment?

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Amusement Devices | <input type="checkbox"/> Barricades | <input type="checkbox"/> Bleachers | <input type="checkbox"/> Dance Floors |
| <input type="checkbox"/> Folding Chairs/Tables | <input type="checkbox"/> Sound Equipment | <input type="checkbox"/> Stages/Staging | <input type="checkbox"/> Tents |
| <input type="checkbox"/> Portable Restrooms | <input type="checkbox"/> Space Heaters | | |

12. Does Applicant have Workers' Compensation coverage in force? Yes No

Does Applicant lease employees? Yes No

13. Does Applicant have Professional Liability coverage in force? Yes No

14. Does Applicant have Liquor Liability coverage? Yes No

15. Does the Applicant have a Web Site? Yes No

If Yes, provide Web Site address: _____

16. Attach:

- (a) Any descriptive advertising literature;
- (b) Copy of Applicant's standard contract with clients;
- (c) Copies of all agreements in which the Applicant has assumed liability; and
- (d) Separate detailed narrative descriptions as required.

Contact Person: _____

Phone Number: _____

APPLICABLE IN THE STATE OF NEW YORK:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

FRAUD WARNING:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

PRODUCER'S SIGNATURE: _____ DATE: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

AGENT NAME: _____ AGENT LICENSE NUMBER: _____

(Applicable to Florida Agents Only.)